

## Role Description: Non Executive Director

<b>Role</b>	Non Executive Director
<b>Accountable to</b>	Chair of the Board
<b>Key Stakeholders</b>	GMPA Executive and Board, GMPA staff, key stakeholders and partners
<b>Date signed off</b>	05/11/20

### Role Purpose

1. To provide constructive input, expertise, challenge and guidance to the organisation’s strategy and plans to support the organisation to achieve its vision
2. To act as an ambassador for GMPA, representing the organisation favourably amongst key stakeholders, partners and wider network to develop its reputation, impact and growth.

### Key Accountabilities of the Non -Executive Director Role

- To help establish the overall strategic direction of the organisation in line with its vision and values
- To provide a creative and informed contribution and to act as a constructive critic in looking at the objectives and plans devised by the Executive team
- To monitor the performance of the organisation against its vision and strategy and hold the Executive team to account for delivery of key objectives in line with the organisation’s ethos, mission and values
- To ensure that the statutory and governance duties of the organisation are discharged effectively; that the organisation takes proper account of directions or guidance issued by Government; that it operates within the limits of its statutory powers and that the interests of a wide range of stakeholders are properly considered.
- To instil a culture of continual improvement and performance management and promote an integrated ethos throughout the organisation of a cohesive, collaborative team approach
- Provide experienced, intelligent advice to the Board and Executive team
- Provide constructive challenge to the policies, proposals and plans developed by the organisation, and contribute to the development of strategy.
- Ensure that decisions made by the Board follow proper procedures, are supported by sufficient high-quality information and are robust and defensible.
- Support the executives in leadership of the organisation while monitoring their conduct. In particular assist the Board and Chief Executive to develop the organisation to meet its future challenges and responsibilities.
- Scrutinise the performance of management in meeting agreed goals and objectives, and monitor the reporting of performance.

- Ensure that financial information is accurate and that financial and operational controls and systems of risk management are robust and defensible.
- Promote the highest standards of professionalism and integrity in support of the organisation values; develop in the organisation`s staff excellence and a commitment to deliver value for money.
- Ensure high standards of corporate governance and financial management and control are observed at all times. Ensure that relevant committees are established with appropriate terms of reference.

### Personal experience and attributes

We are looking for people with experience and attributes across the following areas. We are not expecting applicants to meet all these requirements. Please tell us about those aspects of the person specification that are relevant to you.

- Board level experience in either the public services sector or third sector.
- Previous lived experience of poverty and/or action to tackle poverty.
- A passion for tackling poverty, with a particular interest in reducing and preventing poverty at a local level.
- The ability to support GMPA to develop and execute effective advocacy and influencing plans.
- The ability to support GMPA in the application of theories of change for the implementation of programme delivery.
- Previous experience would be desirable in one or more of the following areas:
  - Corporate Governance, risk management and control providing stewardship and assurances
  - Finance
  - Communications, marketing and campaigning
  - Lived experience of poverty
  - Fundraising
  - Stakeholder engagement, collaboration and influencing, in particular within local, regional and national government and politics; public services; charity/third sector
  - Supporting organisational growth
- Highest ethical standards of integrity and probity and passion and dedication for, and in demonstrating the GMPA [vision and aims](#).

- A personal style that demonstrates credibility, commitment and consistency, and inspires trust and confidence
- Active acquisition of knowledge necessary to inform decisions and discharge responsibility
- Willingness and ability to seek and challenge information to reach decisions
- Complex problem solving and critical reasoning skills, evaluating and analysing information
- Open and impartial decision making, sound judgement
- Political and economic awareness
- Strong interpersonal and communication skills.